



CITY OF WAXAHACHIE
invites applications for the position of:

Police Patrol Officer

SALARY: \$25.40 - \$39.20 Hourly
\$2,031.79 - \$3,135.72 Biweekly
\$4,402.22 - \$6,794.06 Monthly
\$52,826.59 - \$81,528.72 Annually

DEPARTMENT: Police

OPENING DATE: 05/05/22

DESCRIPTION:

NOTICE OF CIVIL SERVICE TESTING FOR Police Officers and Police Cadets

POSTING DATE: Thursday, May 5, 2022
JOB POSTING CLOSING DATE: Sunday, June 5, 2022
TESTING DATE: Saturday, June 25, 2022

The police officer is a responsible, non-supervisory position. Duties include, but are not limited to: Patrolling an assigned area to prevent crime, enforce laws and ordinances, and respond to emergency calls and routine complaints. The police cadet is the initial training to be a police officer.

Annual Salary (civilian/police cadet, non-certified): **\$52,826.59**

Annual Salary (entry police officer, TCOLE certified): **\$63,008.40**

Salary for entry-level officers after one-year probationary period: **\$65,657.59**

Salary for lateral transfers: **Up to \$81,528.72**

Information regarding lateral transfers from other organizations can be provided by Officer Sarah Garner. Applicants may contact Sarah Garner by phone at 469-309-4443 or by email at sgarner@waxahachiepd.org

In addition to competitive pay, the City of Waxahachie offers a great variety of benefits, including:

- Medical and Dental premiums paid 100% by the City for employees effective immediately upon hire (**Buy-up plans and coverage for dependents are available, and the City covers a portion of the cost of any additional medical and dental premium*)
- 2:1 Match for retirement - 5 years to become vested and 20-year retirement at any age
- 11 paid holidays, Bonus Vacation Day, and Wellness Day
- Longevity Pay
- Certification Pay, and much more!...

For a complete list of our benefits please click here: [City of Waxahachie Benefit Summary](#)

DUTIES AND RESPONSIBILITIES:

APPLICATIONS ACCEPTED:

May 5, 2022 – June 5, 2022

PHYSICAL ABILITY PRACTICE ROW TESTING:

Two (2) Practice Row Tests will be offered to ALL applicants prior to the live test on June 25th. It is *highly* encouraged for applicants to attend at least one (1) practice row test. The Police Department looks forward to meeting applicants during this time, and answering any questions applicants may have.

Practice Row Test 1:

Wednesday, May 25, 2022

6:00PM - 8:00PM

Waxahachie Police Department

630 Farley Street, Waxahachie, TX, 75165

Practice Row Test 2:

Saturday, June 18, 2022

8:00AM - 10:00AM

Waxahachie Police Department

630 Farley Street, Waxahachie, TX, 75165

TESTING DAY:

June 25, 2022 8:30 a.m.

Howard Jr High

265 Broadhead Rd

Waxahachie, TX 75165

Doors close/test begins promptly at 8:30AM and exams are graded in person once completed. Upon successful completion, applicants will be directed down the hall for Physical Ability Row Testing.

REQUIREMENTS:

Applicants must:

- Be at least 21 years of age and have not reached their 45th birthday at the time the list is certified.
- Have a High School Diploma or GED Certificate with 12 hours of college credit
- Must be a U.S. citizen
- Be able to read and write the English language
- Complete and timely file City of Waxahachie application form
- Provide proof of valid driver's license and insurance

Processing requirements:

- Pass the written Civil Service Examination given by the City of Waxahachie
- Meet TCOLE eligibility requirements

- Be physically, mentally, and morally fit for the performance of the essential functions for the position they are seeking
- Sign release for participation in the Waxahachie Police Department physical ability test
- Pass the Waxahachie Police Department physical ability test and complete each event within the scheduled time limits
- Complete a Personal History Statement
- Be fingerprinted
- Pass Chief and Oral Board interviews
- Pass a thorough background investigation
- Pass pre-employment polygraph exam

Requirements following conditional offer:

- Be certified as acceptable for the position by a psychologist/psychiatrist retained by City of Waxahachie to conduct such examinations
- Pass a thorough medical examination and be certified as acceptable by the Medical Doctor retained by the City of Waxahachie who will administer such test and examinations as are deemed necessary and proper to determine whether such applicant is physically capable of performing the essential job functions of the position for which application is made. The examination shall include, but not be limited to the following requirements:
 - **Medical History- may be required to provide, at the physician's request, a full and accurate medical history**
 - **Vision- correctable to visual acuity of 20/20 binocular vision in each eye**
 - **Color Blindness- shall result in rejection**
 - **Hearing- shall be able to hear sounds at 40 decibels from 500-4,000 hertz.**
 - **Controlled Substance Screening- employment will be denied if test results are positive**

Note: These physical requirements are not exclusive and other existing physical conditions that would prevent the applicant from performing the essential job functions of the position for which applicant is being considered may be grounds for rejection.

SUPPLEMENTAL INFORMATION:

The applicant will be disqualified if the applicant:

- Fails to accurately complete and timely file application in the manner and form prescribed in the notice of examination;
- Fails to report for the entrance examination;
- Fails to complete and file Personal History Statement or any other documentation required of applicant for employment with the City of Waxahachie at the designated places and at the prescribed times;
- Has made any false statement, failed to provide complete information, or practiced any deception or fraud during any part of the application, examination or appointment.

Criminal Activity- The applicant will be disqualified if the applicant admits to or has been convicted, including deferred adjudication, on any of the following:

- Any felony
- Any crime or misdemeanor involving moral turpitude;
- Any offense that would be classified under Texas State Law as a Class A or Class B misdemeanor within the last 10 years;
- Applicant may also be disqualified on Class C offenses as defined under the Texas State Penal Code
- Any conviction for family violence

Driving Record- The applicant will be disqualified if the applicant:

- Does not possess a valid Texas operator's license at the time of appointment;
- Has currently suspended license or has been suspended during the last 12 months, or 2 or more suspensions in the last 5 years;
- Has exceeded the maximum allowable points in the City of Waxahachie Safety Manual for driving violations; or has more than 3 convictions for moving violations in the past 24 months or 3 or more at-fault accidents in the past 24 months; or any combination of the above;
- Has a driver's license that has been petitioned for habitual violator during the last five years;
- Has been convicted of or admits guilt of DWLS, FMFR, or FLID;
- Has been convicted or has received deferred adjudication by any state or by the Federal government of driving while intoxicated during the last ten years;
- Has outstanding traffic warrants.

Drugs – The applicant will be disqualified if the applicant:

- Has used or possessed marijuana or any illicit drug not included in penalty group 1 or 2 in the Controlled Substance Abuse Act within 36 months of making application with the department;
- Has used or possessed any drug of penalty group 1 or 2 of the Controlled Substance Abuse Act;
 - 1 or 2 times within the past 7 years
 - 3 to 9 times within the past 10 years
 - 10 or more times is an automatic disqualification
- Uses marijuana or other illegal drug after making current application with the department.
- Has ever sold any illegal or dangerous drug for any type of compensation or has unlawfully delivered an illegal or dangerous drug to another;
- Has ever assisted in or has been in control of the manufacture of any illegal drug;
- Is addicted to any drugs or uses alcohol excessively.

Employment – The application may be disqualified if the applicant:

- Has a history of inefficiency, unsatisfactory work performance or misconduct;
- Has resigned from a public service position while under an internal investigation for inefficiency or misconduct;
- Has resigned while under investigation, resigned on request of his employer, or has been dismissed from any job for any act of moral turpitude, (moral turpitude is considered to be any act which would offend or alarm the general public);
- Has been dismissed from two or more jobs in the past twelve months for unsatisfactory performance;
- Has unstable employment is evidenced by frequent changing of jobs for no apparent reason excluding seasonal, student, part-time or contract work.

Family History – The applicant may be disqualified if the applicant, or spouse:

Has a **close, personal, and on-going** relationship with a family member who has been convicted of any offenses which are included in these disqualification factors, *and* such relationship could be used against the Department or applicant in order to impair the applicant's work or credibility.

Friendships or Associations – The applicant will be disqualified if the applicant:

Has personal friendships or associations with active criminals, prostitutes, or subversives.

Military- If the applicant has served in any branch of the United States military:

The applicant **must** have received an honorable discharge and have not received a dishonorable or bad conduct discharge. Applicants now in an active reserve unit who have no discharge will furnish a statement of their status from their commanding officer.

Parental Responsibilities- The applicant will be disqualified if:

Presently delinquent or admits to being delinquent on numerous times in child support payments, or the applicant has abandoned his/her children.

Prior License – The applicant will be disqualified if the applicant:

Has had a Peace Officer's License revoked by TCOLE or any other State or Federal Licensing Agency.

Reputation – The applicant will be disqualified if the applicant:

Does not have a good reputation as evidenced by opinions stated by character references, known associates, co-workers, employers, friends or instructors.

Sexual Conduct – The applicant will be disqualified if the applicant:

Admits to or has been convicted of a sexual offense or conduct which would alarm the general public.

Position #00221
POLICE PATROL OFFICER
SL

Lindsey.Mearns@waxahachie.com

Police Patrol Officer Supplemental Questionnaire

- * 1. Select the highest level of education that you have completed.
 - ☐ Less than a High School Diploma or GED
 - ☐ GED
 - ☐ High School Diploma
 - ☐ Associate's Degree
 - ☐ Bachelor's Degree
 - ☐ Master's Degree
- * 2. If you selected GED Certification. Do you have at least 12 hours of college credit?
 - ☐ Yes
 - ☐ No
 - ☐ Not Applicable
- * 3. Do you have a valid drivers license?
 - ☐ Yes
 - ☐ No
- * 4. Are you a U.S. citizen?
 - ☐ Yes
 - ☐ No
- * 5. As of June 25, 2022 will you be between the ages of 21-44 years of age? (A person 45 years of age or older are not eligible for a beginning position as a police officer)
 - ☐ Yes
 - ☐ No
- * 6. if applicable, do you possess a DD-214 demonstrating honorable discharge? (Please attach DD-214 to application)
 - ☐ Yes
 - ☐ No
 - ☐ Not applicable
- * 7. Do you acknowledge and understand the qualification/disqualification factors, and

confirm that you are eligible to take the exam? (Please select one of the following choices):

☐ Yes

☐ No

* Required Question